



Department of Defense INSTRUCTION

NUMBER 7730.57

July 18, 2003

PDUSD(P&R)

SUBJECT: Aviation Career Incentive Act of 1974 and Required Annual Report

- References:
- (a) Section 301b of title 37 United States Code
 - (b) House of Representatives Report No. 93-799, 93rd Congress, End Session, February 13, 1974
 - (c) Senate Report No. 93-841, 93rd Congress, 2nd Session, May 9, 1974
 - (d) DoD 7000.14-R, Volume 7 Part A, "Military Pay Policy and Procedures - Active Duty and Reserve Pay," February 2002
 - (e) [DoD Directive 1340.4](#), "Proficiency Flying Programs," July 17, 1972
 - (f) [DoD 8910.1-M](#), "DoD Procedures for Management of Information Requirements," June 30, 1998

1. PURPOSE

This Instruction:

1.1. Provides departmental policy on eligibility for aviation career incentive pay and operational flying duty credit and establishes reporting procedures for the Military Departments consistent with references (a), (b), and (c).

1.2. Identifies certain conditions of entitlement and restrictions on authorization and payment. These and all other conditions of entitlement, restrictions on authorization and payment or rates will continue to be determined in accordance with provisions of DoD 7000.14-R (reference (d)).

2. APPLICABILITY AND SCOPE

This Instruction applies to:

2.1. The Office of the Secretary of Defense, the Military Departments, the Chairman of the Joint Chiefs of Staff, the Combatant Commands, the Office of Inspector General of the Department of Defense, the Defense Agencies, the DoD Field Activities, and all other organizational entities in the Department of Defense (hereafter referred collectively to as "the DoD Components").

2.2. All Active and Reserve components.

3. DEFINITIONS

Terms used in this Instruction are defined in enclosure 1.

4. POLICY AND PROCEDURES

It is DoD policy that officers who are qualified for and performing aviation service on a career basis shall receive credit for operational flying duty only during those periods when assigned to designated operational flying assignments. Credit shall not be granted for any period during which a member participates in the proficiency flying programs conducted under the provisions of DoD Directive 1340.4 (reference (e)). Officers who had more than 12 or 18 years of aviation service on June 1, 1974 shall be presumed to have had sufficient operational flying credit to meet the requirements for those screening standards which are prescribed in 37 U.S.C. 301a (reference (a)).

5. PROCEDURES

5.1. Operational Flying Duty time shall be credited in months. When using fractions of months are concerned, the 15th day of the month is the break even point for crediting or not crediting a month.

5.1.1. Detachment from operational flying duty after the 15th day of any month or assignment to operational flying duty on or before the 15th day of any month entitles a member to credit for the entire month.

5.1.2. The date a member signs out or otherwise vacates an assignment shall be used as the date of detachment. The next day shall be used as the date of assignment.

5.2. Each Military Department shall designate as operational flying assignments those assignments with duties the performance of which require the maintenance of basic flying skills and shall credit officers in operational flying assignments with

operational flying duty for the performance of flying duties under regulations prescribed by the Secretary of the Military Department concerned.

5.3. The number of years of aviation service for determining eligibility for continuous entitlement to aviation career incentive pay is computed beginning with the effective date of the initial order to perform operational flying duty as an officer. Once the date of commencement of aviation service has been established, time credited to such service shall run without interruption.

5.4. Officers qualified for aviation service and holding an aeronautical rating (designation) who do not have sufficient operational flying duty time to qualify for continuous aviation career incentive pay may participate in proficiency flying programs only in preparation for assignment to designated operational flying assignments. Officers not on extended active duty shall not perform proficiency flying.

5.5. Officers medically incapacitated shall be considered qualified for aviation service unless such incapacitation continues for more than 6 months. Disqualification for medical incapacity shall be effected on the first day following a period of 180 days that commences on the date of incapacitation. Officers disqualified for medical reasons shall not be requalified for aviation service until the condition resulting in incapacitation is corrected and the officer is certified as medically qualified for operational or proficiency flying duty by appropriate medical authority.

5.6. Aviation career incentive pay and operational flying duty credit may not be authorized for any period during which an officer is disqualified for aviation.

6. RESPONSIBILITIES

6.1. The Principal Deputy Under Secretary of Defense (Personnel and Readiness) (PDUSD(P&R)) shall:

6.1.1. Approve each military Service's fiscal year aviation continuation program plan prior to execution.

6.1.2. Submit a report not later than March 15 of each year to the Committee on Armed Services of the Senate and the House of Representatives with regard to the information required from the Secretaries of the Military Departments as identified in subparagraph 6.2.1. concerning the previous fiscal year.

6.2. The Secretaries of the Military Departments shall:

6.2.1. Report to the PDUSD (P&R) within 60 days after the end of each fiscal year on officers performing aviation service on a career basis for the preceding fiscal year. Separate reports shall be submitted for each Active and Reserve component.

6.2.1.1. End fiscal year inventory of officers qualified for continuous incentive pay by grade and rating that are performing operational flying duty, proficiency flying duty, and not performing flying duty.

6.2.1.2. End fiscal year inventory of officers qualified for aviation service but not eligible for continuous incentive pay, by grade and rating, who are performing operational flying duty, proficiency flying duty, and not performing flying duty.

6.2.1.3. The distribution, at 12 years of aviation service, of years of operational flying duty credit among officers who completed 12 years of aviation service during the fiscal reporting period by grade and rating.

6.2.1.4. The distribution, at 18 years of aviation service, of years of operational flying duty credit among officers who completed 18 years of aviation service during the fiscal reporting period by grade and rating.

6.3. Submit the reports in accordance with the instructions in enclosure 2.

6.4. Maintain data on the number of qualified applicants for aviation service for each rating (designation), the number who enter aviation service each year by source, and the number who leave aviation service each year by reason. Data will be maintained in the format prescribed in enclosure 3.

7. REPORTING AND RECORDKEEPING

The Aviation Service Report required by section 6., above, has been assigned Report Control Symbol DD-P&R(A)1837 in accordance with DoD 8910.1-M (reference (f)).

8. EFFECTIVE DATE

This Directive is effective immediately.



Charles S. Abell
Principal Deputy Under Secretary of Defense
for Personnel and Readiness

Enclosures - 3

- E1. Definitions
- E2. Instructions for Preparing Annual Report to the Congress on the Aviation Career Incentive Act of 1974
- E3. Data Format

E1. ENCLOSURE 1

DEFINITIONS

E1.1.1. Aviation Service as an Officer. The active or inactive service performed, under regulations prescribed by the Secretary of the Military Department concerned, by an officer who holds or is in flying training leading to an aeronautical rating or designation.

E1.1.2. Aviation Service Career

E1.1.2.1. Extended Active Duty or Active Guard/Reserve Duty. An officer on extended active duty or Active Guard/Reserve Duty who holds an aeronautical rating or is in flying training leading to a rating or designation shall be considered to be performing aviation service on a career basis, as prescribed in 37, U.S.C. 301a (reference (a)), while he or she is:

E1.1.2.1.1. A member of the authorized rated inventory.

E1.1.2.1.2. In flying training leading to a rating or designation.

E1.1.2.1.3. Serving in pay grade O-6 or above and is qualified for aviation service under regulations prescribed by the Secretary of the Military Department concerned.

E1.1.2.2. Not on Extended Active Duty or Active Guard/Reserve Duty. An officer not on extended active duty or Active Guard/Reserve Duty who holds an aeronautical rating and is in qualified for aviation service under regulations prescribed by the Secretary of the Military Department concerned, shall be considered to be performing aviation service on a career basis, as prescribed in 37 U.S.C. 301a (reference (a)), while he or she is:

E1.1.2.2.1. Performing operational flying duty.

E1.1.2.2.2. Assigned to a rated position as a Ready Reservist in the Selective Reserves.

E1.1.2.2.3. Considered by that DoD Component as an asset to the rated inventory.

E1.1.3. Officer Service. All service creditable under 37 U.S.C. 205 (reference (a)) as a commissioned, warrant, and flight officer.

E1.1.4. Operational Flying Duty. Flying performed under competent orders by rated or designated members while serving in assignments in which basic flying skills normally are maintained in the performance of assigned duties as determined by the Secretary of the Military Department concerned, and flying performed by members in training that leads to the award of an aeronautical rating or designation.

E1.1.5. Proficiency Flying Duty. Flying performed under competent orders by rated or designated members while serving in aviation assignments in which such skills would normally not be maintained in the performance of assigned duties or while serving in non-aviation assignments.

E2. ENCLOSURE 2

INSTRUCTIONS FOR PREPARING ANNUAL REPORT TO THE CONGRESS ON THE AVIATION CAREER INCENTIVE ACT OF 1974

E2.1.1. Reports shall be submitted to Principal Deputy Under Secretary of Defense (Personnel & Readiness) for each rating and/or designation by Service no later than 60 days after the end of the fiscal year. Part II, for example, shall be repeated, as appropriate for the Service concerned, for pilots, navigators, and flight surgeons.

E2.1.2. Reports shall be prepared for each Reserve component. Elements not applicable will be left blank, but shall be footnoted as to the reason why.

E2.1.3. Reports shall include all officers, qualified for aviation service, who are in an aviation career. Officers in flying training shall be included in Part I of the report for the rating/designation for which they are being trained.

E2.1.4. Officers who are medically or professionally disqualified for aviation service and whose aviation careers have been terminated shall not be reported. Those with over 25 years officer service who are entitled to aviation career incentive pay under saved pay provisions shall not be reported.

E2.1.5. Members who enter aviation service during any fiscal year are in aviation service year 1 until the end of the fiscal year of entry. At the beginning of the subsequent fiscal year they will be in aviation service year 2.

E3. ENCLOSURE 3

DATA FORMAT

PART I. FLYING ACTIVITY - OFFICERS QUALIFIED FOR CONTINUOUS ACIP
(AS OF END FY____)

SERVICE _____ COMPONENT _____ RATING _____

<u>GRADE</u>	<u>OPERATIONAL FLYING DUTY</u>	<u>PROFICIENCY FLYING DUTY</u>	<u>NOT PERFORMING FLYING DUTY</u>	<u>TOTAL</u>
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0 - 10
0 - 9
0 - 8
0 - 7
0 - 6
0 - 5
0 - 4
0 - 3
0 - 2
0 - 1

SUB-TOTAL

W - 4
W - 3
W - 2
W - 1

SUB-TOTAL

TOTAL

PART II. FLYING ACTIVITY - RATED OR DESIGNATED OFFICERS QUALIFIED FOR
AVIATION SERVICE BUT NOT QUALIFIED FOR CONTINUOUS ACIP (AS OF END FY____)

SERVICE _____ COMPONENT _____ RATING _____

<u>GRADE</u>	<u>OPERATIONAL FLYING DUTY</u>	<u>PROFICIENCY FLYING DUTY</u>	<u>NOT PERFORMING FLYING DUTY</u>	<u>TOTAL</u>
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0 - 1
1 - 2
2 - 3
3 - 4
4 - 5
5 - 6
6 - 7
0 - 3
0 - 2
0 - 1

SUB-TOTAL

W - 4
W - 3
W - 2
W - 1

SUB-TOTAL

TOTAL

PART III. DISTRIBUTION OF OPERATIONAL FLYING
DUTY CREDIT - 12 YEARS AVIATION SERVICE COMPLETED DURING FY_____

SERVICE _____ COMPONENT _____ RATING _____

YEARS 0-1 1-2 2-3 3-4 4-5 5-6 6-7 7-8 8-9 9-10 10-11 11-12

GRADE

TOTAL

0 - 10
0 - 9
0 - 8
0 - 7
0 - 6
0 - 5
0 - 4
0 - 3
0 - 2
0 - 1

SUB-TOTAL

W - 4
W - 3
W - 2
W - 1

SUB-TOTAL

TOTAL

PART IV. DISTRIBUTION OF OPERATIONAL FLYING DUTY CREDIT - 18 YEARS AVIATION SERVICE
COMPLETED DURING FY_____

SERVICE _____ COMPONENT _____ RATING _____

YEARS 0-6 6-7 7-8 8-9 9-10 10-11 11-12 12-13 13-14 14-15 15-16
16-17 17-18

GRADE

TOTAL

0 - 10
0 - 9
0 - 8
0 - 7
0 - 6
0 - 5
0 - 4
0 - 3
0 - 2
0 - 1

SUB-TOTAL

W - 4
W - 3
W - 2
W - 1

SUB-TOTAL

TOTAL

APPLICANTS FOR AVIATION SERVICE (FY____)

SERVICE_____ COMPONENT_____

RATING/DESIGNATION APPLIED QUALIFIED ACCEPTED

Pilot

Navigator/NFO

TOTAL

MEMBERS WHO TERMINATED AVIATION SERVICE (FY_____)

SERVICE _____ COMPONENT _____ RATING _____

YEARS AVIATION SERVICE

REASON 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25+ TOTAL

VOLUNTARY

Retirement
Separation
Disqualification
Other
(Explain)

Sub-Total

INVOLUNTARY

Training
Eliminees
RIF
Medically Disqualified
Professionally Disqualified
Other
(Explain)

Sub-Total

TOTAL